

EDUCATION REGULATIONS 2012

Notice of Policy by the Minister for Education and Child Development

PURSUANT to Regulation 60(2)(a) of the *Education Regulations 2012*, I, the Minister for Education and Child Development publish the following Capacity Management Plan for the purposes of the enrolment of a child at the Glenelg Primary School:

CAPACITY MANAGEMENT PLAN

Glenelg Primary School

This Capacity Management Plan sets out the conditions for enrolment at Glenelg Primary School ("the school").

Capacity of School

The school has a current estimated built capacity of 800 students.

School Enrolment Limit

The number of students entering at Reception in any given year is limited to 100 students.

Criteria for Enrolment

Year level: Reception

Priority consideration will be given to applications for enrolment from parents of prospective Reception students to attend the following school year, if they have been living inside the school zone prior to the end of week 9, term 3 and whose application is received by this time.

If more than 100 applications for enrolment are received from parents living in the school zone by the end of week 9, term 3, places will be offered based on whether any, all or a combination of the following applies:

- The child has siblings currently enrolled in the school;
- The length of time the child has lived in the school zone; and/or
- The distance of the child's residence from the school.

The school will notify parents of the outcome of this process by the beginning of week 1, term 4. Unsuccessful applicants will be placed on the enrolment register, and referred for enrolment to other neighbouring schools.

Families who move into the school zone, or who are already living in the zone but lodge their application after the end of week 9, term 3, will only have their applications considered if or when vacancies exist. If no vacancies exist the applicants will be placed on the enrolment register and referred for enrolment to other neighbouring schools.

Intensive English Language Centre (IELC) students

Any Reception student offered enrolment at the school and who is eligible to attend an Intensive English Language Centre (IELC), will be able to attend the IELC during Reception and begin Year 1 at the school the following year.

Out of zone applications with siblings currently at the school

Applications for enrolment from parents of prospective Reception students, who live outside the school's zone and have older siblings who currently attend the school, will only be given consideration for enrolment if:

- all Reception applications from parents of children living in the school zone have been considered, and
- the school is under its student enrolment limit of 100 Reception students as at the end of week 9, term 3.

In these cases, places will be offered based on the distance from the school of the child's residence and other personal needs, such as transportation, curriculum, social and family links to the school.

Year levels: 1 to 7

Applications for enrolment from parents of prospective students living inside the school zone will be considered if or when vacancies exist, with priority consideration afforded to those applicants already on the enrolment register.

In these cases, applications will be considered based on siblings at the school, the length of time the child has lived in the school zone and the distance of the child's residence from the school.

The school will notify parents by the beginning of week 1, term 4 if a vacancy is available for their child to attend the following school year.

If no vacancies exist the applicants will be encouraged to remain at their current primary school, or referred for enrolment to other neighbouring schools, and upon an applicant's request placed on the school's enrolment register.

Out of zone applications with siblings currently at the school

Applications for enrolment from parents of prospective students, who live outside the school's zone and have siblings who currently attend the school, will not be considered for enrolment.

International Education Program

No new international students will be offered enrolment at the school.

Special Circumstances

Enrolment for special consideration for compelling or unusual reasons, including but not limited to students under the guardianship of the Minister may be given by the Principal, in consultation with the Education Director. These will be assessed on a case by case basis.

Glenelg Primary School zone

A school zone is a geographic area surrounding the school from which the school accepts its core intake of students. Glenelg Primary School operates within the following zone:

- Starting from the coast students living in the area bounded by southern side of Anzac Highway heading east to Morphett Road, turning south down western side of Morphett Road to Oaklands Road turning west along the northern side of Oaklands Road to Diagonal Road, turning north along the Eastern side of Diagonal Road to Moore Street, On northern side of Moore Street to Brighton Road north up eastern side of Brighton Road to Bath Street, down north side of Bath Street and Weewanda Street to the sea.

A school zone map (guide only) is available at:

www.decd.sa.gov.au/sites/g/files/net691/f/glenelg_primary_school_zone_map.pdf

Enrolment Register

Only applications for enrolment from parents of a child living in the school zone will be placed on the register.

Parents whose child's name has been placed on the enrolment register will only be contacted if vacancies become available.

The enrolment register will be reviewed and updated annually by the school.

Where a child's name appears on the register is confidential and will only be disclosed as required by law.

Enrolment Process

All parents are required to complete the school enrolment form and provide the school with a copy of the following:

- proof of the child's identity and date of birth;
- proof of the child's residential address; and
- copies of any family law or other relevant court orders.

Upon receipt of the above to the satisfaction of the school the processing of the parents' enrolment application may begin.

Parents will be invited to attend a pre-enrolment interview or information session with the school once a vacancy is offered.

Monitoring and enforcement

It is the responsibility of the parents applying for enrolment to be able to verify to the satisfaction of the school that the information provided is true and factual.

The Principal is responsible for the implementation of this Capacity Management Plan and all decisions on enrolments.

This Capacity Management Plan will be reviewed annually.

Dated 6 September 2017

SUSAN CLOSE, Minister for Education and Child Development